



SIR BHAVSINHJI POLYTECHNIC INSTITUTE
VIDHYANAGAR, BHAVNAGAR – 364 002.

UNDER COMMISSIONERATE OF TECHNICAL EDUCATION, GUJARAT STATE

સર ભાવસિંહજી પોલિટેકનીક ઇન્સ્ટીટ્યુટ

વિધાનગર, ભાવનગર ૩૬૪૦૦૨,

ટેકનીકલ શિક્ષણ સંચાલનલય(ગુજરાત રાજ્ય) સંચાલિત



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DATE: 04/08/2021

NO: BPI/ESTA/IQAC COMMITTEE/2021/829

READ:

- (1) Institute Office Order No. : BPI/ESTA/CAS/4002, Dated 10/12/2015,
- (2) Institute Office Order (Modified) No. : Office of the Principal/4737, Dated 18/12/2015,
- (3) Institute Office Order No. : BPI/ESTA/IQAC COMMITTEE/2020/208, Dated 03/02/2020,
- (4) D.T.E. Circular no : DTE/AE/IQAC/153839/ A1/2021/ 3740 DT:01/04/2021.

OFFICE ORDER:

With reference to above office orders (1) (2) (3) and (4) following IQAC (INTERNAL QUALITY ASSURANCE CELL) COMMITTEE is reformed to come into force with immediate effect.

(1) The IQAC Structure :

| Sr No | Name of Member | Designation | Committee Designation |
|-------|---------------------------|--|---|
| 1 | Shri B. R. Patel | Principal | Chairman |
| 2 | Shri A. A. Lohia | HOD Mechanical | Co-ordinator, Member Secretary |
| 3 | Dr. I. N. Trivedi | Professor, Power Elect. VGEC, Chandkheda, Ahmedabad. | Management Member nominated by D.T.E. Gandhinagar. |
| 4 | Shri Nishithbhai P. Mehta | Owner of Microsign Industry, Bhavnagar | Industry Member |
| 5 | Shri U. C. Rajpura | Director of Daxinamurti Vidhyarthi Bhavan, Bhavnagar | Alumni Member |
| 6 | Shri H. B. Jani | I/c. HOD Electrical | Library Member |
| 7 | Shri D. R. Katariya | Lect. In Mechanical (SG) | Member |
| 8 | Shri S. Y. Merchant | I/c. HOD Fabrication Tech. | Member |
| 9 | M. R. Desai | Lect. in I.T. (SG) | Member |
| 10 | Shri P. B. Shah | Lect. In Civil | Member |
| 11 | Shri H. H. Rathod | Lect. in Mech.(Admin. Officer & DDO) | Administrative Official - Member |
| 12 | Shri V. M. Rathod | Lect. In Electrical | Exam Member |

In general role of IQAC will be as under :

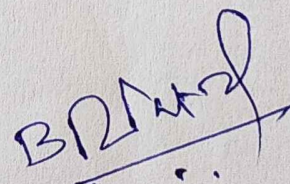
1. To develop quality conscious system with consistent action to improve the academic and administrative performance of the institution.
2. To develop quality culture in the institute.
3. Ensure clarity and focus in the institutional functioning towards quality enhancement.
4. Ensure enhancement and coordination among various activities of the institution to achieve institute vision and mission.

IQAC shall evolve mechanism and procedure for :

1. Monitoring timely, efficient and progressive performance of academic and administrative tasks.
2. Optimization and integration of modern methods of teaching and learning.
3. Monitoring credibility of student and faculty assessment and evaluation process.
4. Monitoring the adequacy, maintenance and proper allocation of support structure and services.

Some expected functions of IQAC cell :

1. Development and monitoring of quality parameters/benchmarks for various academic and administrative activities of the institute.
2. Prepare periodical schedule of quality audit of various programmes and sections of institute.
3. Measure the quality of learner centric environment of the programme conducive to quality education.
4. Measure the requirement, modification and maintenance of facilities for quality education with consultation of various head of department of various programmes.
5. Analyze feedback of various stakeholders on quality related institutional processes.
6. Dissemination of the information on various quality parameters to all stake holders.
7. Monitoring the documentation of the various programmes/ activities leading to quality improvement.
8. Periodical conduct of Academic and Administrative Audit and its follow-up.
9. Arrange IQAC audit review meeting by consultation with head of institute.
10. Prepare Annual Quality Assurance Report (AQAR) of the institute.


PRINCIPAL

Cc : Concerned Officers and Dignities Persons for Information and necessary action.